

DODGE COUNTY EXECUTIVE COMMITTEE

DECEMBER 7, 2020 4:00 P.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 4:00 p.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert, Kottke, Marsik, Schaefer, and J. Schmitt.

Member(s) absent: Sheahan-Malloy.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Information Technology Director Justin Reynolds; Dodge County Sheriff Dale Schmidt; Dodge County Chief Deputy Sheriff Scott Mittelstadt; Planning and Economic Development Administrator Nate Olson; MSA Professional Services Community Development Specialist Art Bahr; Human Services and Health Department Fiscal Support Services Division Manager Angela Petruske (by phone); County Board Supervisor Jeff Berres; County Board Supervisor Mary Bobholz; County Board Supervisor David Guckenberger; County Board Supervisor Cathy Houchin (by phone); County Board Supervisor Donna Maly (by phone); Several Members of the Public; WBEV Reporter Kevin Haugen; and Daily Citizen Reporter Ken Thomas.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Mary Bobholz, Cathy Houchin, and Donna Maly.

Chairman Kottke opened the Public Hearing on the proposed application for Community Development Block Grant (CDBG) Close-Out at 4:00 p.m. MSA Professional Services Community Development Specialist Art Bahr conducted the Public Hearing, and provided an overview of the CDBG program. Comments and concerns were voiced by several members of the public, County Board Supervisors Berres, Guckenberger, Houchin, and Executive Committee members Marsik, and J. Schmitt. Chairman Kottke closed the Public Hearing was closed at 4:34 p.m.

During the public comment period, several members of the public and County Board Supervisors that were present voiced their concerns with the potential out-of-state travel for the Integrated Emergency Management Course (IEMC), the All Hazard Mitigation Plan, ThriveED, the mask mandate, and the COVID-19 vaccine.

Supervisor Marsik commented that there was an error on the October 29, 2020 minutes. Supervisor Marsik stated that on page 3, 4th paragraph, the first sentence should begin with Supervisor “Frohling”, not “Marsik”. Motion by Marsik, seconded by Frohling to approve the October 29, 2020 minutes, as amended. Motion carried.

There was no Resolutions from other Counties.

Dodge County Clerk Karen Gibson reviewed the document entitled *Proposed agenda items for December 15, 2020 CB Meeting*, that was included in the packet materials.

Ms. Gibson provided an oral report to the Committee regarding the February 2021 County Board meeting. Ms. Gibson reported that there may be a statewide election on February 16, 2021, and if there

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is a statewide election in February, and a February County Board meeting is needed, the Chairman of the County Board has set the meeting for February 18, 2021.

County Administrator Jim Mielke provided an oral report to the Committee regarding the Routes to Recovery Program. Mr. Mielke reported that the fourth application was submitted on November 18, 2020, the total allocation for Dodge County for Routes of Recovery is \$1,463,699, and Dodge County reimbursement requests have not exceeded the total allocation.

Mr. Mielke provided an oral report to the Committee regarding the January 2021 Insurance Renewals. Mr. Mielke reported that he consulted with Finance Director Dave Ehlinger, and Corporation Counsel Kimberly Nass regarding an anticipated premium increase for General Liability Coverage, and the recommendation is to increase the Self-Insured Retention (SIR) deductible from \$200,000 to \$300,000 as of January 1, 2021. Motion by Frohling, seconded by Schaefer to approve the SIR increase to \$300,000. Motion carried.

Mr. Mielke reviewed a handout that included information regarding County Insurance Types. The handout was provided to the Committee members prior to the start of the meeting.

Mr. Mielke commented that he and Emergency Management Director Amy Nehls had discussions regarding the Integrated Emergency Management Course (IEMC), which is scheduled to be held at the FEMA Emergency Management Institute, in Emmitsburg, Maryland, on April 12-15, 2021. Mr. Mielke further commented that this was placed on the agenda for transparency, to provide preliminary information, and the approval for out-of-state travel is not requested at this time. Ms. Nehls reported that she has provided information on the IEMC at previous Executive Committee meetings, and information is included in the packet materials. Ms. Nehls further reported that the April 2021 date is tentative, but they need to be prepared as if it were to be held in April of 2021. Chairman Kottke asked that the Executive Committee continue to receive updates.

Emergency Management Deputy Director Joe Meagher provided an oral report to the Committee on the Resolution Adopting the updated All-Hazards Mitigation Plan. Mr. Meagher reported that FEMA requests that the All-Hazards Mitigation Plan be kept updated. Motion by J. Schmitt, seconded by Hilbert to approve the Resolution Adopting the Updated All-Hazards Mitigation Plan. Motion carried.

Corporation Counsel Kimberly Nass reported the status of contracts completed by the Corporation Counsel office.

The Committee continued with a discussion regarding the Resolution Authorizing a Community Development Block Grant (CDBG) Application for the purpose of Public Facilities Improvements. Supervisor Marsik and Supervisor J. Schmitt voiced their concerns with the CDBG close-out option. Dodge County Sheriff Dale Schmidt commented that the Wisconsin Department of Administration (DOA) allowed some minor changes to the Resolution Prohibiting the Use of Excessive Force and the Barring of Entrances/Exits for Nonviolent Civil Rights Demonstrations. After Committee discussion, a motion was made by Frohling, seconded by J. Schmitt to postpone the CDBG Resolutions, and schedule a special Executive Committee meeting to re-analyze the options that Dodge County has regarding the close-out of the CDBG Program. Motion carried.

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Planning and Economic Administrator Nate Olson provided an oral report to the Committee regarding the Status of Broadband Grant Projects. Mr. Olson reported that a memo was included in the packet materials, and he reviewed a map that was provided to Committee members prior to the start of the meeting. Mr. Olson explained that the map shows 2020 PSC Grant projects that were applied for, but not awarded, but have been approved to be funded through the CARES Act. Bertram representative Mark Dodge appeared before the Committee and provided an overview of the projects to be completed.

Supervisor Marsik provided an oral report to the Committee regarding County Board Size Study Committee. Supervisor Marsik commented that a survey was provided to the County Board of Supervisors.

Information Technology Director Justin Reynolds provided an oral report to the Committee regarding voting and audio upgrades for the County Board Room. Mr. Reynolds reported that the County Board Room audio video systems upgrade is scheduled to begin after the December 15, 2020 County Board meeting, with a completion date by the end of December 2020. Mr. Reynolds further reported that it is anticipated that live streaming of the County Board meetings will begin in early 2021.

Ms. Nass provided an oral report to the Committee regarding the Request for Proposals (RFP) for County Board Strategic Planning. Ms. Nass provided a handout to the Committee members with information needed to move forward with the RFP for County Board Strategic Planning. This will be an item on the January 2021 Executive Committee agenda.

Mr. Mielke provided an oral report to the Committee regarding the Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and the Glacial Heritage Development Partnership. Mr. Mielke reported that he provided the ThriveED 2022-2026 Draft Strategic Plan to the Committee members prior to the start of the meeting, and he encouraged the members to review the draft plan. Mr. Mielke further reported that the addendum to the contract was included in the packet materials, and there will be further discussion regarding ThriveED at the January 2021 Executive Committee meeting.

The Committee continued with a discussion regarding the status of the Dodge County Declaration of Local State of Emergency. This will be an item on the January 2021 Executive Committee agenda.

Supervisor Frohling provided an oral report to the Committee regarding Wisconsin Counties Association meetings that he attended.

Meeting adjourned at 6:28 p.m. by the order of the Chairman.


Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.